

Please visit [www.unitedwayvictoria.org](http://www.unitedwayvictoria.org) for instructions.

<b>DO NOT MAIL</b>	<b>THIS SECTION FOR VCUW USE ONLY</b>							
	Envelope #	Deposit#	Date	Cash	Auditor	Researcher	Data Entry	Verification
Please return to your United Way representative:		Electronic File: eWay _____ Spreadsheet _____						

## COMPANY REPORT ENVELOPE

COMPANY ACCOUNT NO. <b>FOR UNITED WAY USE ONLY</b>	PHONE NO.
FIRM/ORGANIZATION NAME	
FIRM/ORGANIZATION ADDRESS	
TOTAL NO. OF EMPLOYEES	<input type="checkbox"/> <b>Final (campaign finished)</b>

ONLY REPORT AMOUNTS INCLUDED IN THIS ENVELOPE				
Type of Gift	No. of Pledges <b>A</b>	Total Amount of Pledges <b>B</b>	Amount Enclosed <b>C</b>	<b>BALANCE DUE</b> <b>D</b>
EMPLOYEE GIFTS				
CASH (Enclose Cash for Gifts Paid in Full)	1			
CHECKS (Enclose Checks for Gifts Paid in Full)	2			
DIRECT BILLING (Enclose Signed Pledge Card)	3			=B3-C3
CREDIT CARD (Enclose Signed Pledge Card)	4			=B4-C4
STOCK TRANSACTIONS (Enclose Signed Pledge Card)	5			=B5
<b>GIFTS THROUGH PAYROLL DEDUCTION</b> (Company Retains Employer Copy of Cards)	6			=B6-C6
<b>SUBTOTAL EMPLOYEE GIFTS</b>	7	=A1+A2+A3+A4+A5+A6	=B1+B2+B3+B4+B5+B6	=C1+C2+C3+C4+C6
<b>CORPORATE GIFT</b> (Enclose Corporate Pledge Card)	8			=B8-C8
<b>SPECIAL EVENTS</b> (Please Indicate & Bundle Event Money)	9			=B9-C9
<b>GRAND TOTAL</b> (Employees, Special Events & Corporate Gifts)	10	=A7	=B7+B8+B9	=C7+C8+C9

### Please Sign

\_\_\_\_\_  
Company Authorized Signature / Campaign Coordinator

\_\_\_\_\_  
Date

**Cash And Checks  
Must Be Verified  
In The Presence  
Of VCUW  
Before Sealing**

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Phone No.

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
VCUW Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone No.

**FOR PICK-UP OR ASSISTANCE CALL (361) 578-3561.**



**Victoria County United Way**  
4407 Lilac Lane, Suite B  
Victoria, Texas 77901  
361.578.3561

Victoria County  
United Way

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