

Agenda

Community Investment

2012 Agency Grant Presentation & Review

Instructions:

- A one hour time limit has been set for each agency presentation. The following agenda will be followed:
 - **Opening Comments (2 minutes)** Council Chair
 - **Introductions (3 minutes)**
 - **Agency Presentation (40 minutes)**
 - The agency should be prepared to review all of the programs for which it is requesting financial support from United Way within this time limit.
 - **Questions (15 minutes)**
 - **Adjourn**
- The agency may invite appropriate volunteer leadership to make the presentation. The Executive Director and Board Chair are asked to be present. Other staff may attend at the discretion of the Executive Director. Please have on hand individuals who are knowledgeable of agency operations who can answer questions posed by United Community Investment volunteers and staff.
- The time limit will be strictly enforced. Agency presentations are being scheduled back to back to maximize volunteer time away from their offices and their personal/professional obligations.
- Please arrive at least 15 minutes before your scheduled presentation. A waiting area will be provided for agency volunteers and staff.
- PowerPoint presentations are discouraged. Letters of Support and testimonials are not necessary. Handouts may be provided to further clarify your request. However this should be done sparingly. Community Investment volunteers would prefer to focus our time together on:
 - Reviewing information contain on forms submitted by the agency
 - Gaining a thorough understanding of the use of the United Way grant
 - Understanding the impact or change the program will have on clients and in our community
 - What is to be accomplished, resources needed to ensure success
- Please direct questions to Clifford Grimes, Executive Director, Victoria County United Way — 361.578.3561.