

Community Investment Grant Process 2012/2013 Calendar & Review Timeline



- **January 2, 2012** — Volunteer Recruitment Letters mailed to invite current members back as well as secure new volunteers from top 26 corporate donors.
- **January 31, 2012** — Recruitment for the Chair and Vice Chair for each of our three “Councils” as well as overall Community Investment Volunteer recruitment completed.
- **February 1, 2012** — Community Investment Grant Application, “Agency Certification Form” and timeline mailed to current Partner Agencies and prospective applicant agencies that have expressed an interest in applying. Press Release sent to media. Application posted on VCUW website.
- **February 2012 (Date To Be Announced)** — Community Investment Grant Application training for current Partner Agencies and prospective new applicant agencies.
- **April 13, 2012 by 4:00 p.m. on Friday** — Deadline for Community Investment Grant Applications and “Agency Certification Forms” returned to Victoria County United Way.
- **April 16 - 27, 2012** — VCUW staff prepares/assembles Budget Manuals for Community Investment Volunteers.
- **May 1, 2012** — Victoria County Executive Committee meets to review preliminary 2012/2013 Operations Budget and set 2012 dollars available for grants.
- **May 8, 2012** — Community Investment Volunteer Orientation.
- **May 14 — 25, 2012** — Agency Site Visits will take place.
- **May 28, 2011 — June 8, 2012** — Grant Hearings will take place.
- **June 14, 2012** — Community Investment Committee meets to finalize 2012 grant awards recommendations
- **June 19, 2012** — Victoria County Executive Committee and Board of Directors meets to review and approve 2012 Operating Budget and grant award recommendations.
- **June 20, 2012** — Grant Award Notification Letters mailed.
- **June 22, 2012** — Press Release sent to local media informing public of 2012 Grant Awards.
- **Quarterly Grant Checks Paid** — July 1, 2012; October 1, 2012; February 1, 2013 and June 1, 2013